

## **Award Modification Request Form**

Date of Request: \_\_\_\_\_

Cost Center (full with speedtype): \_\_\_\_\_

Type of Award (Startup, Tech Gap, etc.): \_\_\_\_\_

PI Name: \_\_\_\_\_

Department/College Name: \_\_\_\_\_

Award Start Date: \_\_\_\_\_

Current Award End Date: \_\_\_\_\_

Current Funding Balance: \_\_\_\_\_

Detail of Modification (eg. Transfer \$2,500 from Capital to Travel):

| Category From | Category To | Amount |
|---------------|-------------|--------|
|               |             |        |
|               |             |        |
|               |             |        |
|               |             |        |
|               |             |        |
|               |             |        |

Justification/Benefit of this Modification: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
PI Signature / Date

\_\_\_\_\_  
College Dean Signature/ Date

Attachments to include with this form:

1074 from the start of the award to the current end date

Accepted offer letter, faculty hiring costs sheet with itemized equipment list (for Faculty Start up only)

Other documents that are pertinent for approval.

**CREATE A FUNCTION REQUEST IN PS GRANTS AND UPLOAD THE COMPLETED FORM & ATTACHMENTS**